



Nallely Carmona Peña
College & Career Readiness Counselor

Date: October 28, 2019

AP/College Board: Exam Confirmation Letter to Parents

Parents/Guardians of AP Students:

The Advanced Placement (AP) Program provides students with the opportunity to seek college-level studies while still in high school. By taking AP classes and the corresponding AP exams, a student may earn college credit if the student's exam score meets the criteria set by his/her university or college of choice. For each AP Course a student is enrolled in, GCCISD will pay for the corresponding AP exam for that course. AP exams will be administered at Robert E. Lee High School May 4th-15th.

All Robert E. Lee High School students enrolled in the AP Program will take the corresponding AP exam/exams. Students enrolled in one or more College Board AP class finalized their 2019-2020 AP exams in September in order to meet the College Board deadline. All AP exam orders will be verified and sent to College Board by the College/Career Counselor on or before the deadline. College Board has a strict ordering policy and a **late fee of \$40 per exam** will be assessed by College Board for any exams that are ordered after November 15, 2019. If a late fee is assessed, the late fee will be the responsibility of the parent. Please visit myap.collegeboard.org for more details.

Please review this letter and confirm your student's AP exam order. Your student is scheduled to take the exam/exams that are listed below. If you see a mistake, or if your student needs to sign up for any additional exams, please add the exam to the space below and return this letter to Mrs. Peña no later than **November 5, 2019**.

If you have any questions, please feel free to contact me.

Student's Name: «Student_First_Name» «Student_Last_Name»
Student's ID#: «Student_ID» «Grade»

AP Exams ordered:

«Class_1»	«Class_2»	«Class_3»
«Class_4»	«Class_5»	«Class_6»
«Class_7»		

Thank you,
Nallely Carmona Peña
College & Career Counselor
Robert E. Lee High School

ALL CALL:

Parents/Guardians of AP Students,

A letter went home (Wednesday, October 30, 2019) to verify and confirm all College Board and AP exams ordered for your student this school year. Students must finalize their AP exam order no later than November 5, 2019. Please read the letter carefully and contact the college and career counseling center if you have any questions or concerns. Thank you.